



# The International Certificate of Christian Education

*Incorporating the National Christian Schools' Certificate*

## ***Student Convention Entries***

### **Attendance at the Student Convention**

The ICCE Board follows the policy of the ESC/ISC which requires all entrants to attend the Student Convention for the entire period. 'Absentee' submissions are not acceptable. The whole purpose of Convention Credits is to recognise a student's participation in the entire Convention, including Rallies, devotions and the whole Convention 'experience'.

### **Admissible Convention Entries**

The ICCE Board accepts for credit the following Convention entries:

- Web site
- Scripture Video/DVD
- Science Exhibit (not Collections)
- Social Studies Exhibit
- Photography – three entries required
- Art – all categories
- Design and Technology – Woodwork
- Design and Technology – Clay Sculpture
- Design and Technology – Metalwork
- Design and Technology – Textiles (needlework)

The standard of entry must correspond to the level of certificate. We do not recommend credit be sought by students attending Convention for the first time or those who are under 14 years of age. For all of these categories a portfolio must be submitted which will count for 50% of the marks. Only one entry per ICCE certificate level is allowed. At present Convention credit can only be gained for General or Intermediate level.

### **Student Convention Procedures**

If a student wishes his Convention entry to be considered for accreditation as an ICCE option credit, he or she must observe the following rules:

1. Application for credit together with an outline must be made at least **4 months** before the relevant Convention, using the ICCE application form (to be found in the ICCE Procedures Manual or on the CEE website).

2. The Pupil must present a portfolio of coursework, which will account for 50% of the marks awarded for the entry. Guidelines for portfolios are available from the ICCE Board.
3. Parents and supervisors must keep a detailed record of a pupil's progress, using the approved ESC Progress Control Form.
4. Students should take photographs of their work in progress and provide written evidence that the work is all their own.
5. When attending Convention, students should present their work, portfolio and documents to the relevant Convention Adjudicator. The documents required are:
  - a. The ESC Progress Control Form
  - b. Three copies of the relevant Judges' Forms
  - c. A written statement (Affidavit) that the work is all the pupil's own.
  - d. Photograph of final entry
6. Work that is handed in without the correct documentation will not be marked and therefore will not gain a credit.
7. The Senior Convention Adjudicator will ensure that all ICCE documentation is passed on to the ICCE Administrator immediately after the end of the Convention. It will not be returned to the student. ICCE applications **must not** be placed with the general Convention documentation. It is important that the ICCE Senior Moderator sees the judges' forms and grades before they are sent back to the student.
8. Where an entry has achieved an average of 80% or more, a portfolio should be submitted to the ICCE with the Judges' Forms by 1<sup>st</sup> June in the same year. A separate ICCE Adjudicator has been appointed to judge each Portfolio category. When the credit has been approved, ICCE will issue a Convention credit certificate. This must be presented to the Board when applying for an ICCE certificate.

### **Minimum Pass Mark**

The minimum pass mark for accreditation is an average of 80% for both the piece and the portfolio. Convention judges need to bear this in mind when marking pupils' ESC/ISC entries. The marking of Convention credits for transcript purposes will be Distinction (94-100%), Merit (87-93%) and Pass (80-86%).

### **Joint Entries**

The Board does not accept joint ESC/ISC entries for accreditation. Each entry must be entirely the applicant's own work.

### **Convention Rules**

All applicants for Convention credits must abide by the prevailing rules. If he or she is disqualified for not following Convention rules, no credit will be issued. This includes dress code violations, unsuitable subject matter and cheating in any form.

### **Appeals**

There is an Appeals procedure which can be found in Appendix B.